Hello and thank you for accessing this form from the University of Maryland, Baltimore County Institutional Biosafety Committee web site.

Prior to submitting, please ensure that spelling and grammar are correct; this will assist in the timely review of this form during the IBC evaluation process. Complete all sections of the protocol application (indicate N/A in the section not applicable to your protocol). "See attached proposal" or “See the previous section” are not an acceptable responses.

Enter information by clicking the  box or typing in the **Click here to enter text.** area.

**Please go to UMBC** [**IBC website**](http://research.umbc.edu/biosafety-institutional-biosafety-committee/) **for all up-to date guidance and information regarding the below questions.**

NAME OF PRINCIPAL INVESTIGATOR: Click here to enter text.

IBC APPLICATION NO: Click here to enter text.

APPLICATION TITLE: Click here to enter text.

RESEARCH TYPE (check all that apply):

|  |  |
| --- | --- |
| 1. Arthropod (e.g., mosquitoes, ticks) 2. Biohazardous agents (e.g. bacteria, viruses, prions) 3. Cells or tissues (Animal source) 4. Cells or tissues (Human or non-human primate source), blood, or body fluids, unfixed tissue including immortalized cell lines. 5. Fungi 6. Parasite (e.g., Plasmodium spp.) 7. Recombinant or synthetic nucleic acidmolecules 8. Toxin ( chemical or  biological product) | 1. Use of expression vectors   Yes viral vector  Yes cosmid, phagemid, plasmid vector   1. Virus - Animal 2. Virus – Plant 3. Other, list material below (e.g. *dura mater* from human, non-human primate, livestock, rickettsia, etc.)   Click here to enter text. |

**Minor Modifications (check all that apply):**

New personnel added

[-----------Webnet Training---------------] [---------CITI Training-----]

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| PERSONNEL | [Lab Safety Training](http://research.umbc.edu/2041-2/)  ***Enter the date below*** | [Hazardous Communications](http://research.umbc.edu/2041-2/)  ***Enter the date below*** | [Bloodborne Pathogens](http://research.umbc.edu/2041-2/)  ***Enter the date below*** | [OSHA PPE Training](http://research.umbc.edu/2041-2/)  ***Enter the date below*** | | [NIH rDNA Guidelines](http://research.umbc.edu/2041-2/)  ***Enter the date below*** |
| Click here to enter text. | Click here to enter a date. | Click here to enter a date. | Click here to enter a date. | Click here to enter a date. | Click here to enter a date. | |
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Personnel terminated (List names here): Click here to enter text.

Change to conflict of interest disclosure, as described by [UMBC’s Conflict of Interest](http://www.umbc.edu/research/ORPC/coi_procedures_umbc.html) policies

Change in biological materials - project no longer uses:

live animals potentially infectious agents or pathogens

Laboratory is being renovated and the project is suspended until completion of renovation.

Prior to renovation: ESH review is required

Laboratory is moving to another floor or building. Please identify new location. Click here to enter text..

Prior to move: ESH review is required

Project is voluntarily suspended (due to sabbatical, minor lab renovation, or project is awaiting funding).

Project is no longer active. End Date Click here to enter a date.

Change/addition of funding:

Funding Agency/Source Click here to enter text.

Grant Title: Click here to enter text.

Proposal or Award ID: Click here to enter text.

*Attach copy of the components of grant applications and contract proposals related to recombinant DNA use as well as any amendment if it involves changes or additions to sponsored funding (e.g. submission of JIT materials, confirms to an agency that a grant has IBC approval, or adds a new award to an existing protocol).*

Describe minor changes in procedures (reference sections in original IBC application where changes will occur):

Click here to enter text.

**Major Modifications (check all that apply):**

Substantial changes in the IBC-approved procedures (new technology or novel R-NA/S-NA construct or host-vector system) or initial acquisition of new organisms or toxins. Submit description of changes to ORPC. IBC Chair will review on a case-by-case basis. **A new IBC application may or may not be required.**

Change in Principal Investigator. **The new PI must submit an IBC Application for the project.**

Research project expanded to include live animals. **Submit a new IBC application**.

BSL-1 research project expanded to include acquisition of potentially infectious agents or pathogens for use at BSL-2. **Submit a new IBC application.**

Project expanded to include recombinant or synthetic nucleic acid. **Submit a new IBC application**

Other: Click here to enter text.

Verify that the content of this document is correct. Send the signed form to ORPC at [compliance@umbc.edu](mailto:compliance@umbc.edu)

Investigator’s Signature: Click here to enter text. Email: Click here to enter text. Date: Click here to enter a date.