

Welcome to Principal Investigator Research Administration Training & Education

Getting Started

Tips

Check your Browser settings...

Links may open in a new window or tab depending on your settings.

Click here for supported Browser Information for Blackboard

Always use the Breadcrumb path to Navigate within Blackboard.

Have a question or problem...

Contact: Your Business Manager or the OSP

Welcome New PI's!

The PI training is called PIRATE. PIRATE stands for **P**incipal Investigator **R**esearch **A**dministration **T**raining & **E**ducation. As of August 1, 2012 this training is mandatory for all new UMBC PI's and must be completed before you will be granted PI access in PeopleSoft.

There are a few housekeeping items to be aware of as you work through the materials.

A. Blackboard is where we have developed the PIRATE materials. You will to enroll yourself in the PIRATE program via Blackboard.

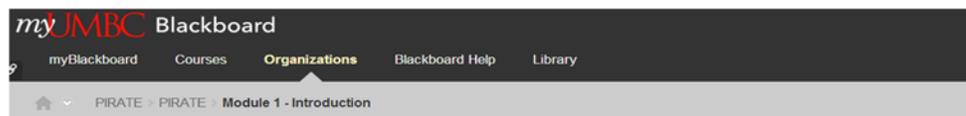
Click here to jump to the Enrollment directions

B. After need your *initial* enrollment in PIRATE. You can access the materials by logging into **myUMBC**, then click on the **Blackboard** icon  and the **Organization: Principal Investigator Research Administration Training & Education** should display on the myBlackboard dashboard.

C. There are eleven modules. The completion of all modules, combined, should take less than two hours. You may work through the material all at once or in multiple sessions. Whenever it is convenient for you.

D. At the end of each module, open the matching "Test Your Knowledge" link for that module. Answer the questions and click the **Submit** button to record your answers and receive feedback. This will serve as a way to "**certify**" you have read and understood the material.

E. **Always** use the breadcrumb paths to navigate within Blackboard. Do not use the Back button in your browser.



F. Have a question about your award? Your first point of contact for questions concerning your extramural proposals or awards should be your units business or administrative person or office. They should be able to assist you, or find the answer for you. If they cannot, then please feel free to post your question to the PIRATE discussion board within Blackboard.

G. Please send comments or recommendations about PIRATE to **PIRATE@umbc.edu**.

H. Once you have **completed all** content modules and accompanying tests, **email PIRATE@umbc.edu**. Evaluation and certification notice will follow.

PIRATE Enrollment Directions:

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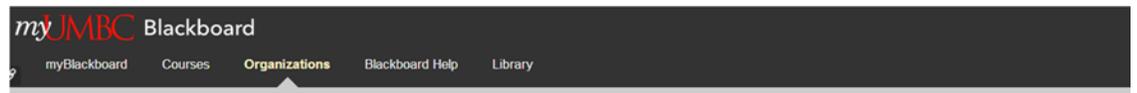
1) Log into **myUMBC** with your username and password.

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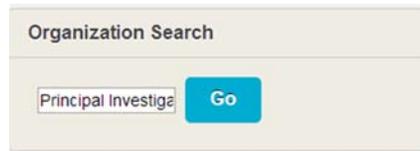
2) Click the **Blackboard** icon  from your myUMBC start page.

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3) Click on the **Organizations** tab in Blackboard.



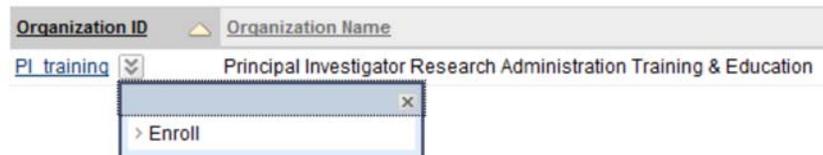
4) Enter “**Principal Investigator**” in the Organization Search field. Click the **Go** button.



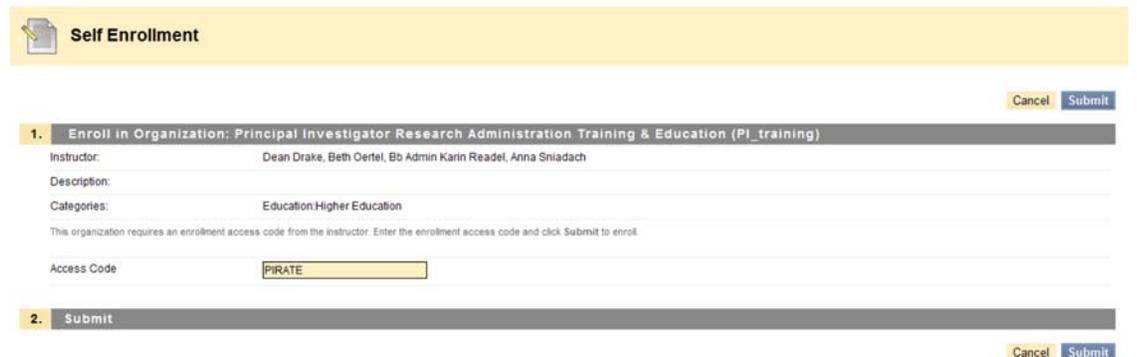
5) Click the Organization drop-down menu and select “**Name.**” Click the **Go** button.



6) The Organization will appear in the bottom part of the page. Click the link under **Organization ID** “PI_training” and **select Enroll**.



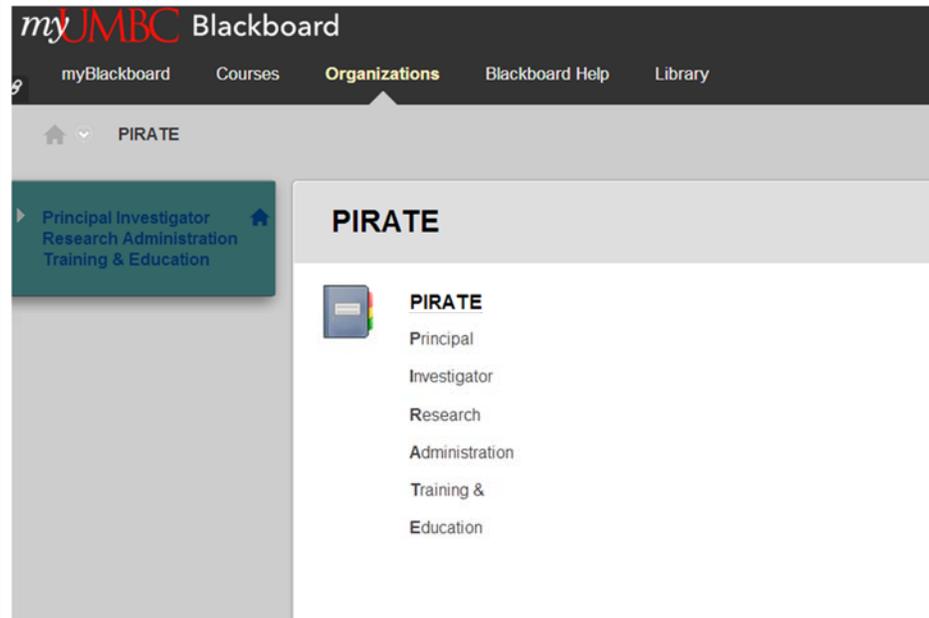
7) Enter the password in the **Access Code** field. Click the **Submit** button.
The materials are **password protected!** Access Code = **PIRATE**. All uppercase letters.



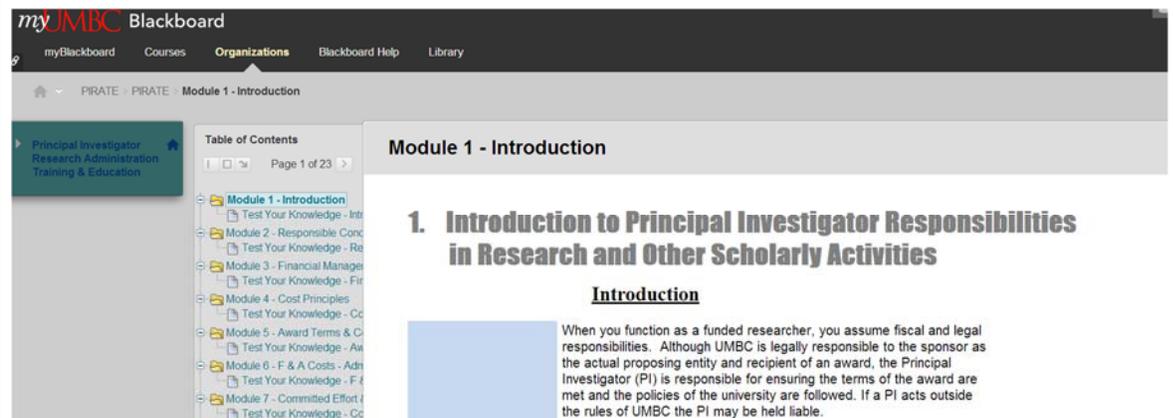
8) You should receive a confirmation message. Click **OK** at the *bottom* of the screen.



9) You are taken to the start page for PIRATE.
Click on the link, **PIRATE**, to display the Table of Contents.



10) Start with the Introduction and take the accompanying Test.



Always use the
Breadcrumb path
to Navigate within
Blackboard.

The next time you enter Blackboard to work on the PIRATE materials, the direct link will appear on your **myBlackboard** dashboard. Click the link to return to the materials.

My Organizations

Organizations where you are: Participant

[Principal Investigator Research Administration Training & Education](#)